



INTERBANK GIRO APPLICATION FORM v2.0 (Donation)

MADRASAH AL-MA'ARIF AL-ISLAMIAH

PART 1: FOR APPLICANT'S COMPLETION (FILL IN SPACES INDICATED WITH 'x')

Date: x	Name of Billing Organization: Madrasah Al-Ma'arif Al-Islamiah
Bank: x	Branch: x
Name of Donor: x	Donor NRIC/FIN No: x
Address of Donor: x	

- (a) I/We hereby instruct you to process MADRASAH AL-MA'ARIF AL-ISLAMIAH instructions to debit my/our account.
- (b) You are entitled to reject MADRASAH AL-MA'ARIF AL-ISLAMIAH instructions if my/our account does not contain sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorization will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through School's name.

My/Our Name(s) of Bank Account Holder(s): x	Date of deduction (Please <input checked="" type="checkbox"/> your preferable date) x <input type="checkbox"/> 17 th <input type="checkbox"/> 27 th
My/Our Bank Account No.: x	My/Our monthly pledge amount (Please <input checked="" type="checkbox"/> accordingly): x <input type="checkbox"/> \$5.00 <input type="checkbox"/> \$10.00 <input type="checkbox"/> Others \$ _____ <input type="checkbox"/> \$20.00 <input type="checkbox"/> \$50.00 (Please indicate amount)
My/Our Contact (Telephone/Mobile) No(s) x	My/Our Signature(s)/Thumbprint(s)*: (*As in Bank Records) x
My/Our Email Address(es): x	

* For thumbprints, please approach your bank/finance company with your identification to have your thumbprint taken.

PART 2: FOR MADRASAH AL-MA'ARIF AL-ISLAMIAH COMPLETION

Bank	Branch	Madrasah Account No.	Bank	Branch	Account No. To Be Debited
7339	507	018232001			
Madrasah Applicant's Reference No					

PART 3: FOR BANK/FINANCIAL INSTITUTION'S COMPLETION

To: Madrasah Al-Ma'arif Al-Islamiah, Finance Department

This application is hereby **REJECTED** (Please) for the following reason(s):

- Signature(s)/Thumbprint(s)* differs from Bank/Financial Institution's records
- Signature(s)/Thumbprint(s)* is incomplete/unclear
- Account operated by signature/thumbprint*
- Wrong Account No.
- Amendments not countersigned by applicant
- Others: (Please specify) _____

*Delete where applicable

Name of Approving Officer:
Authorized Signature:
Date:



مَدْرَسَةُ الْعَرَبِيَّةِ الْإِسْلَامِيَّةِ

INTERBANK GIRO GENERAL INFORMATION

✓ Applicants must ensure :

- All information stated is correct
- Not to use correction fluid
- To countersign beside any amendments/corrections/cancellations made. Counter-signatures must be made by the account holder(s).

Note: For account operated via thumbprint, please bring your NRIC/Passport to your bank for the print to be taken and witnessed. If you are not sure whether the account operated using your thumbprint or signature, you may check your bank book or you may check directly with your respective bank

✓ Please ensure sufficient fund is made available in the designated Bank/Financial Institution to meet the full payment of fees. No partial deduction will be made for bank accounts with insufficient funds.

You may wish to note that :

- There are 2 dates given. You can select according to your preferences. GIRO deduction will be made on 17th and 27th of every month.
- For any unsuccessful deductions, the billing organization may impose bank charges on you.
- If payment is unsuccessful for 3 consecutive months, you will need to reapply for GIRO service.
- For termination of GIRO service, you must complete the 'Termination of Interbank GIRO' form.

✓ For any enquiries on GIRO application or termination, you may contact our General Office via Telephone: 67479835 or Email: admin@almaarif.edu.sg. Please return the original completed Interbank GIRO form/Termination of Interbank GIRO form to :

ATTN: FINANCE DEPT-STUDENT FINANCE
MADRASAH AL-MA'ARIF AL-ISLAMIAH
No. 3 LORONG 39 GEYLANG
SINGAPORE 387865

FAQ : FREQUENTLY ASKED QUESTIONS

1. How long do I need to wait before my GIRO arrangement is effective?

Continue paying by cash, NETs, ibanking or cheque for all your fee until your GIRO arrangement is effected.

2. Can I arrange for another party to effect the GIRO arrangement through his/her bank account or pay for another party?

Yes, you can state his/her name and address, and the customer/account/bill number on the GIRO form. Please obtain the signature/thumbprint of the person on the form if he/she is paying for you.

3. How can I get the bank & branch code?

You can contact or go directly to your respective bank for the bank & branch code. You may need to provide them with your full name & NRIC no for verification purposes